###

**DELTA TUTOR**

**JOB DESCRIPTION**

### ABOUT STAFFORD HOUSE

Stafford House has over 70 years’ experience in providing international students with great English language study experiences in the UK. Our mission is to educate, inspire and help our students enjoy our locations, empowering them with confidence to realise their personal potential. Stafford House comprises 2 brands, Stafford House International and Stafford House Study Holidays.

Stafford House Study Holidays offers study experiences in the summer in a variety of locations, including our CATS Global Schools locations globally and partner summer venues at prestigious boarding schools and universities. We also offer a variety of non-ELT summer programmes studying Arts, Sciences and Business.

Stafford House International has 3 year-round locations in Cambridge, Canterbury, and London. These schools benefit from being co-located with other schools in CATS Global Schools allowing us to deliver a high-quality service to students and staff. We deliver our signature Professional Certificate courses and Business English programmes in London and IELTS preparation in all three locations and our General English programme is enhanced by our module courses in the afternoons in all three locations. All three schools deliver programmes from groups booked through Study Holidays throughout the year.

We offer a true experience for our students, and it takes dedicated and special employees to help deliver that. Our ‘Lions’ are part of the Stafford House family from the start as we quickly integrate people into the team and look to build individuals skills to allow them to truly excel in their role and push on to greater things. Once a lion, always a lion!

JOB TITLE

DELTA Trainer for Modules 1, 2 and 3

OVERVIEW OF THE JOB

The DELTA Trainer is responsible for delivering the Cambridge Diploma in Teaching English to Speakers of Other Languages (DELTA) modules, mentoring teacher trainees, and ensuring high standards of professional development. This role involves planning and conducting training sessions, assessing candidates, and providing constructive feedback to help them achieve their qualifications.

### YOUR PROFILE AND RESPONSIBILITIES

* Deliver engaging and effective DELTA training sessions (Modules 1, 2, and 3).
* Develop and update training materials and resources in line with Cambridge guidelines.
* Provide personalized mentoring and support to DELTA candidates throughout their course.
* Observe and assess teaching practice, offering detailed feedback.
* Evaluate assignments and provide constructive feedback in line with assessment criteria.
* Stay updated with the latest developments in ELT (English Language Teaching) methodologies.
* Contribute to the continuous improvement of the DELTA training program.
* Maintain accurate records of candidate progress and assessments.
* Liaise with Cambridge Assessment to ensure compliance with course regulations and standards.
* Foster a supportive learning environment that encourages professional growth.

Department:

Teacher Training

Reports to:

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Contract: (permanent/Sessional/Fixed-Term)

Sessional – Self-employed

Hours:

Dependant on module

Salary:

£33.17 per hour

Hours dependent on module.

### ABOUT YOU

* Experience in delivering online and F2F teacher training programmes.
* Familiarity with the Cambridge Assessment framework and criteria.
* Experience in curriculum development and instructional design.
* Certification in other TEFL/TESOL qualifications (e.g., CELTA).
* A Cambridge DELTA (Diploma in English Language Teaching to Adults) or equivalent.
* A degree
* Extensive experience in teaching English as a Foreign Language (EFL/ESL).
* Previous experience in training or mentoring teachers, preferably DELTA trainees.
* Strong knowledge of ELT methodologies, curriculum design, and assessment.
* Excellent communication, organizational, and interpersonal skills.
* Ability to provide constructive feedback and support to candidates.
* Proficiency in using digital tools for teaching and assessment.

## COMMITMENT TO INCLUSION AND DIVERSITY

We are committed to diversity, inclusion and belonging. Building on our core values – Pioneering, Persevering, People – we pledge to deliver a series of events, guest speakers and focus groups to make CATS Global Schools an employer of choice for all.

ABOUT CATS GLOBAL SCHOOLS

CGS is a leading provider of pre-university academic courses and English language courses in the UK. We provide programmes including A Level, IB and University Foundation, as well as English Language Study, to a growing number of international students seeking to win places at UK universities.

We operate a number of different educational brands: CATS Colleges in Cambridge, Worthgate School, Canterbury and Guildhouse School, London; CATS Academy in Boston; CATS China; Bournemouth Collegiate School, Bosworth Independent College and St Michael’s School, Llanelli; Cambridge School of Visual and Performing Arts (CSVPA) and Stafford House English language schools and Study Holidays. We benefit from being part of a global team focused on teaching and learning.

AND FINALLY

CATS Global Schools are committed to safeguarding and promoting the welfare of our students and expect everyone connected with the organisation to share this commitment. All positions are subject to the satisfactory completion of safer recruitment pre-employment checks in line with KCSIE guidelines. **All shortlisted candidates will be required to complete a criminal declaration form prior to interview and be subject to online checks which may include social media checks in addition to** an enhanced DBS check (DBS process paid for by CATS Global Schools), references and if applicable, an overseas police check.